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**Programme for the Prevention, Preparedness  
and Response to Man-Made and Natural Disasters  
in the ENPI East Region  
(PPRD-East)**

***Work Plan (January 2013 – June 2014)***

***Draft***

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**COVER PAGE**

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## 1 PROJECT SYNOPSIS

<b>Project Title:</b>	Programme for the Prevention, Preparedness and Response to Man-Made and Natural Disasters in the ENPI East Region (PPRD-East)
<b>Project Number:</b>	2010/247-628
<b>Countries:</b>	Armenia, Azerbaijan, Belarus, Georgia, Moldova, Ukraine
<b>Overall project objective:</b>	<ul style="list-style-type: none"> <li>○ To contribute to the peace, stability, security and prosperity of the Eastern Partner Countries and to protect the environment, the population, the cultural heritage, the resources and the infrastructures of the region by strengthening the countries' resilience, preparedness and response to man-made and natural disasters.</li> </ul>
<b>Project purposes:</b>	<ul style="list-style-type: none"> <li>○ To contribute to the development of the Partner Countries' civil protection capacities for disaster prevention, preparedness and response</li> <li>○ To bring the Partner Countries progressively closer to the EU Civil Protection Mechanism and improve cooperation among themselves.</li> </ul>
<b>Planned results:</b>	<p><u>Result 1:</u> Better knowledge of risk exposure and available resources for enhanced preparedness and response capacities in the region (through creation of the Electronic Regional Risk Atlas)</p> <p><u>Result 2:</u> Enhanced legislative, administrative and operational civil protection capacities of the Partner Countries in the field of prevention, preparedness and response</p> <p><u>Result 3:</u> Improved information, awareness and participation of stakeholders regarding disaster prevention, prevention and response.</p> <p><u>Result 4:</u> Partner Countries are well informed about the EU Civil Protection Mechanism and able to effectively collaborate with the Mechanism participating states in responding to disasters, including through close cooperation with the MIC via the established contact points.</p> <p><u>Result 5:</u> Needs for a possible further development of cooperation with Eastern partners following the end of the Programme (Phase II) are identified.</p>
<b>Project activities:</b>	<p><i>Activity Area A: Development of the Electronic Regional Risk Atlas (ERRA)</i></p> <p>A1. Establishing the Policy Framework</p> <p>A2. Development of Electronic Regional Risk Atlas (ERRA)</p> <p>A3. Civil Protection Operational Manual</p> <hr/> <p><i>Activity Area B: Civil Protection/Disaster Management Capacity Building Programme</i></p> <p>B1. Establishing the Capacity Building Programme</p> <p>B2. Strengthening Stakeholder Capacity</p> <p>B3. Assessing the Impact of the Capacity Building Programme</p> <hr/> <p><i>Activity Area C: Institutional and Regulatory Strengthening</i></p> <p>C1. Strengthening the Regulatory Framework</p> <p>C2. Strengthening the Institutional Framework</p> <hr/> <p><i>Activity Area D: Raising Awareness on Civil Protection, Disaster Management and Disaster Risk Reduction Issues</i></p> <p>D1. Establishing the Awareness Raising</p> <p>D2. Development and Implementation of Public Awareness Raising Activities</p> <hr/> <p><i>Activity Area E: Project Management</i></p> <p>E1. Project Mobilisation and Team Building</p> <p>E2. Administrative Project Reporting</p>
<b>Target groups:</b>	<p><i>Main beneficiaries:</i></p> <p><u>Armenia:</u> Ministry of Emergency Situations</p> <p><u>Azerbaijan:</u> Ministry of Emergency Situations</p> <p><u>Belarus:</u> Ministry of Emergency Situations</p> <p><u>Georgia:</u> Ministry of Internal Affairs, Emergency Services Department</p> <p><u>Moldova:</u> Ministry of Internal Affairs, Civil Protection and Emergency Situations Service</p> <p><u>Ukraine:</u> Ministry of Emergency Situations</p> <p><i>Other stakeholders:</i></p> <p>State institutions involved in civil protection and disaster management (e.g. environmental agencies, medical institutions, water management, customs etc)</p>

	National and international NGOs working in the disaster management field Local populations
<b>Project start date:</b>	Date of the contract: 16 December 2010 Date of the kick-off meeting: 26 January 2011
<b>Project duration:</b>	42 months



## **2 WORK PLAN**

### **2.1 Background**

The contract was signed on December 16, 2010. The programme was formally launched at a “kick off” meeting in Brussels on January 26, 2011. The inaugural meeting of the programme’s Steering Committee was held on June 9, 2011 in Brussels, when the Inception Report has been endorsed. The departure of the previous Team Leader in early April 2012 and extended period of time used to negotiate the amendments of the Programme, including the appointment of a new Team Leader in December 2012, impacted the programme implementation, especially the Activity Area B: Civil Protection/Disaster Management Capacity Building Programme and the Activity Area C: Institutional and Regulatory Strengthening.

The following presents the programme planning till the end of the Programme, i.e. from January 1, 2013 till June 16, 2014. The various tasks and activities presented below are proposed with an aim to achieve programme results, taking also into account the shortened programme implementation period. The Work Plan outlines five Activity Areas, which covers all the Programme actions and events:

- **A:** Development of the Electronic Regional Risk Atlas
- **B:** Civil Protection/Disaster Management Capacity Building Programme
- **C:** Institutional and Regulatory Strengthening (including Assistance to Government Environmental Emergency Projects)
- **D:** Raising Awareness on Civil Protection, Disaster Management and Disaster Risk Reduction Issues
- **E:** Project Management

The summary plan of proposed programme activities is presented in Table 1 in the Annex 1.

### **2.2 Observations for Project Success**

The achievement of the below presented tasks and activities would require utmost commitment from Partner Countries. Not only that support and participation from the key national partners – civil protection and disaster management authorities would be required, but also the involvement of other national disaster management stakeholders will be crucial to maximising the sustainability of the programme’s outputs. Therefore a high level of effort would be devoted to ensure active involvement of as many stakeholders as possible in programme activities that lay ahead of us.

### **2.3 Activity Area A: Development of the Electronic Regional Risk Atlas**

#### **Task A1.1 Formation of Working Groups (National Advisory Groups)**

National Advisory Groups will be established in all Partner Countries. National Advisory Groups will serve as a feedback and advisory mechanism. This task will be realized in the period January 2013 – March 2013.

#### **Task A2.4 Stakeholder consultation**

The conceptual model of ERRA will be consulted during the first National Advisory Groups meetings. This task will be realized in the period January 2013 – March 2013.

#### **Task A2.5 Detailed Design and Development of the ERRA**

The ERRA will be finalised as sustainable complex system – following features will be developed in the period January 2013 - March 2014:

- Off line client - a desktop solution based on available Open Source GIS software (e.g. Quantum GIS),
- Flood Analytical module – interactive WEB tool for fast evaluation of flooded area, watershed area and pathways of surface water flow,
- Peat (turf) fires Analytical module – module will analyses and predict peat (turf) fires creation and spreading as a cross boundary type of disaster risk most frequent in Belarus and Ukraine,
- Zone statistic module - enabling user to define the geographic area of interest (by defining in map or using a file/layer on the server) and to perform a statistical analysis in selected geographic area,
- Monitoring module - giving the possibility to publish monitoring data (hydrology, meteorology, air quality etc.),
- Flood evaluation module – a plug-in into Desktop ERRA which gives possibility to use results from flood modelling systems,
- Vulnerability module – a WEB tool for interactive evaluation of vulnerability index for selected areas, which could be used for periodical updating of vulnerability maps of different scales,
- Assets module – a WEB tool for interactive updating of asset characterisation of selected areas that could be used for periodical updating of asset maps of different scales.

Integration of the ERRA system with the existing systems used by national civil protection/disaster management authorities will be also concluded as part of this Task.

#### **Task A2.6 Database creation for ERRA**

The Regional Risk Assessment Policy, complemented with already developed methodologies (Annex to Technical Working Paper 5 - Risk/Hazard Assessment Policy for the ENPI Eastern Region) will be used for Disaster Risk Mapping thus creating an ERRA database (January 2013 – March 2014). This includes:

- **Task A2.6.1 Hazard Mapping** (January 2013 – December 2013)
- **Task A2.6.2 Asset Mapping** (January 2013 – December 2013)
- **Task A2.6.3 Vulnerability Assessment** (January 2013 – December 2013)
- **Task A2.6.4 Risk Assessment** (October 2013 – January 2014)

#### **Task A2.7 Vulnerability and Risk Analyses map production**

Selected risk/hazard maps at national, sub-regional and regional scale will be developed and printed in the period January 2014 – April 2014.

### **Task A3.1 Development of Draft Civil Protection Operational Manual**

The Draft Civil Protection Operational Manual will be developed, based on country profiles and risk assessments' results in the period July 2013 – October 2013.

### **Task A3.2 Stakeholder consultation and Finalisation of Civil Protection Operational Manual (CPOM) + Regional workshop**

Based on comments from stakeholders received during National Advisory Group meetings, the Draft CPOM will be updated and finalised. Final versions in English and Russian will be printed as publications, and will be presented and disseminated at the regional workshop planned for April 2014 in Tbilisi, Georgia. This task will be realized in the period November 2013 – April 2014.

## **A4 Capacity Building Programme related to the Development of ERRA**

### **A4.1 GIS/RA training**

A 2 weeks training course will be organized by ITC, in Enschede, Netherlands in August 26 – September 6, 2013. Two persons from each Partner Country are expected to attend the training course (12 in total). The main goal is to increase the knowledge and understanding of the CP/DM experts of the Risk Assessment methodologies used for the development of ERRA database and how to use the results of Risk Assessments (Task A2.6).

### **A4.2 Dam Break Modelling**

As a part of an Exchange of Expert programme, a 2 weeks training course will be organized in training facility of selected company (TBD) tentatively in Slovakia in July 7-20, 2013. 2 persons from each Partner Country are expected to attend the training course (12 in total). The main goal is to increase the knowledge of the CP/DM experts in modeling a flood wave caused by dam break. In addition, participants will be explained and trained via case studies on how to use results in disaster prevention, preparedness and response. Partner Countries will receive a license for modeling software.

### **A4.3 On-job Trainings**

Based on requirements yet to be received from each Partner Country, and as part of the Exchange of Experts programme, practical trainings on how to use GIS methods for disaster risk assessment, in a form of on-job trainings, will be organized in Partner Countries in the period April 2013 – April 2014. Approximately 3 participants per Partner Country are envisaged to participate in this activity (36 in total).

### **A4.4 Sub-regional workshops on Natural risk modelling**

The two sub-regional workshops will be held focusing on natural risks modelling. Workshops will also include thorough presentation of the Flood Directive, as well as possibilities and opportunities for transposition of the Directive into national legislation of Partner Countries. The first workshop will be organized in Armenia (with Georgia and Moldova) in October 2013 and the second one in Azerbaijan (with Belarus and Ukraine) in February 2014. At the workshops, participants will have the possibility to learn about and practice the modelling of forest fires, industrial accidents and floods. The disaster risk assessment undertaken for the establishment of ERRA database will be presented and discussed as a case study (by experts from Partner Countries). 4 persons from each Partner Country are expected to attend the workshops (24 in total).

#### **A4.5 Study Tour – Computer Based Systems used for Disaster Prevention Preparedness and Response**

A Study tour will be organized in April 15-24, 2013 in Italy. 2 persons from each Partner Country are expected to participate (12 in total). The main goals of the study tour are to:

- familiarize PR disaster management and civil protection specialists from the Partner Countries with the EU practices related to the development and usage of information technology complemented with disaster risk assessments in disaster management and civil protection as a tool for prevention from, preparedness for and response to disasters;
- present to the participants the experience of PPRD South Risk Atlas development and PPRD South Partner Countries' involvement in the process;
- present to the participants modalities and methods of how to use the GIS systems in prevention, preparedness and reaction to man-made and disasters caused by natural hazards;
- present to the participants the functions, roles and responsibilities of the Civil Protection Department of Italy, and in particular the use of computer based early warning system and disaster risk database.

#### **A4.6 Regional workshops ERRA**

Two regional workshops (the first one in Moldova in May 22-23, 2013, the second one in Belarus in March 2014) will be organised to present and explain in details the ERRA functions and their usage, highlighting the roles of different stakeholder and the importance of permanent maintaining and updating. The integration of ERRA within existing systems will be also discussed. 2 persons from each Partner Country are expected to attend these workshops (24 in total).

### **2.4 Activity Area B: Civil Protection/Disaster Management Capacity Building Programme**

#### **Task B2.1 Implementation of Training Programme**

Training programme will focus on raising capacity and capability of key partners of the PPRD East programme – representatives of the civil protection/disaster management authorities of the Partner Countries, but also of other relevant stakeholders who are actively participating in prevention, preparedness and response to man made and disasters caused by natural hazards in Partner Countries.

##### **B2.1.1 Basic Training**

Basic training will mirror the EU Community Mechanism Introduction Course, which introduces participants to the EU Civil Protection Mechanism and other actors in an international emergency environment inside and outside Europe. The training provides with the basic knowledge and skills to prepare participants for actions in the field of Host Nation Support as well as with the first information on international civil protection missions. Related to the international emergency environment outside Europe, focus lies on international partners and actors European teams are likely to encounter. Topics covered include operational structures, cultural awareness, Humanitarian Aid and the humanitarian principles and how to organise work in an emergency situation. 9 participants per Partner Country will be invited to participate at these trainings (54 in total). Trainings will be organized on April 6-12, June and September 2013, in Member States training

centres. Successful completion of the course will enable participants to apply for participation to the Operational Management Trainings.

### **B2.1.2 Operational Management Training**

Operational Management Training is a six day course for up to 20 participants which prepares civil protection experts to cooperate with an On-Site Operations Coordination Centre (OSOCC) both as recipients of international assistance and as national experts in intervention teams internationally deployed. Additionally, it prepares experts for the role of National Liaison Officers in relation to the European Civil Protection Mechanism. With an aim to facilitate field coordination, the course enhances the interoperability between the actors in the field, by improving compatibility and complementarities between them at the operational level. 6 participants per Partner Country, who have successfully completed the Basic Training, will be invited to participate at these trainings (36 in total). Two trainings will be organized in October and November 2013, venues Member States training centres.

### **B2.1.3 Host Nation Support**

It is one of the key subjects of the Programme, being integrated both in the Basic and Operational Management training curricula and in the planning of the TTX's exercises. The activity will be implemented through the following two sub-activities.

#### **B2.1.3.1 A Study on the regional provision of assistance during disasters and host-nation support (HNS)**

The Study will aim to depict the existing status within the Partner Countries, on which progress can be built, if necessary, to assist the affected state to receive international assistance in the most effective and efficient manner as well as to facilitate international assistance transiting through their territory. This activity will be implemented in April - June 2013, culminating with the dissemination day organized in June in one of the Partner Country. 2 participants per Partner Country will be invited to the dissemination event (12 in total).

#### **B2.1.3.2 Development of regional guidelines on cross-border movement of assistance (experts, equipment, in kind assistance)**

Based on the findings and recommendations of the Study two workshops will be organized to draft, validate and disseminate the procedure and template used for international assistance management covering the following areas: emergency planning, emergency management and co-ordination on site and logistics/transport. Two workshops will be organized in December 2013 and March 2014, venue TBD. 2 participants per Partner Country will be invited to participate at these workshops (24 in total).

### **B2.1.4 Sub-regional Workshops on Disaster Risk Reduction**

The training/workshop will cover the basic introduction to DRR, understanding of DRR, link between disasters and development, basic information on Hyogo Framework for Action, how to mainstream DRR in programming and projects and why, role and establishment of National Platform for DRR and similar topics. 3 participants per Partner Country will be invited to participate at these workshops (24 in total). The first workshop will be held in Armenia with participants from Belarus and Moldova in November 2013, and the second one in Georgia with participants from Azerbaijan and Ukraine in February 2014.

### **B2.1.5 SEVESO II Directive Capacity Building and Introduction to SEVESO III Directive**

With an aim to build upon the SEVESO II Directive study tour that has been organized in February 2012, the SEVESO II Directive capacity building activities will be organized, complemented with the introduction to SEVESO III Directive, to enhance the understanding of Directives, to explore possibilities and opportunities for transposition of the Directive into national legislation of Partner Countries, and to increase the number of CP/DM stakeholders informed about Directives.

#### **B2.1.5.1 SEVESO II/III Regional Workshop**

Basic regional SEVESO II/III Directive workshop will be organized in April 22-24, 2013 in Moldova. 2 participants per Partner Country will be invited to participate at this workshop (12 in total).

#### **B2.1.5.2 SEVESO II/III Sub-regional Workshops**

Sub-regional workshops will follow the regional workshop involving regional workshop participants as recourse persons/co-facilitators. 2 sub-regional workshops will be organized in Ukraine in September 2013, with the participation of Armenia, Georgia and Ukraine and in Belarus in November 2013 with the participation of Azerbaijan, Belarus and Moldova. 8 participants per Partner Country will be invited to participate at these workshops (48 in total).

#### **B2.1.5.3 SEVESO II/III Exchange of Experts**

Representatives from partner countries will be provided an opportunity to get the first hand experience in the implementation of the SEVESO II/III Directive in one Member State. Theoretical and practical lectures are envisaged, including visits to the several industrial hazard sites. 3 participants per Partner Country will be invited to participate in this activity (18 in total). Activity will be implemented in the period January-March 2014.

### **Task B2.3 Planning & Implementation of "Table Top" Exercises**

The exercises will test the government CP/DM agency's ability to respond to a request of assistance and to work together, how to deal with extensive disasters, as well as to improve coordination of assistance channeled through EU Civil Protection Mechanism. The activation of the Mechanism will be simulated so MIC format messages will be used in the process of requesting and/or offering international assistance.

#### **B2.3.1 Sub-regional Main Planning Conference and TTX**

Three sub-regional bilateral TTX will be organized back-to-back with Main Planning Conferences. 6 participants and 2 observers per Partner Country per sub-regional bilateral TTX will be invited (60 in total). TTX1 will focus on forest fire/technological disasters; it will be organized in Belarus in May 2013 with participants from Ukraine and Belarus. TTX2 will focus on oil spill/natural hazards; it will be organized in Georgia in October 2013 with participants from Azerbaijan and Georgia. The TTX3 to focus on floods/earthquakes; it will be organized in Moldova in January 2014 with participants from Armenia and Moldova.

### **B2.3.2 Regional Main Planning Conference**

Regional MPC will ensure that all participants fully understand the scope of the TTX as well as the roles they will assume during the exercise. It will be held in March 2014 in Moldova. 6 participants per Partner Country will be invited to participate (36 in total).

### **B2.3.3 Regional TTX**

Regional TTX will serve to guide participants in deliberating and coordinating on their roles and actions to be taken in such a scenario/inject simulated incidents or anticipated problems relating to the scenario. Focus will be major disasters and 36 participants per Partner Country will be invited to participate (36 in total). Regional TTX will be held in April 2014 in Ukraine.

### **B2.3.4 Study Tour – EU Monitoring and Information Centre/ European Emergency Response Centre**

A Study tour will be organized in November 2013 in Brussels, Belgium. 2 persons from each Partner Country are expected to participate (12 in total). The main goal of the study tour is to provide a first-hand experience and familiarize disaster management/civil protection specialists from the Partner Countries with the EU Monitoring and Information Centre/ European Emergency Response Centre. The European Commission's Monitoring and Information Centre (MIC) is the operational heart of the Civil Protection Mechanism, which is currently being transformed into the European Emergency Response Centre (ERC).

### **B2.3.5 Participation at the 4<sup>th</sup> Civil Protection Forum**

The 4th European Civil Protection Forum is a unique opportunity for civil protection professionals to come together and advance the debate on the EU's increasing role in disaster management – by discussing best practices, recent developments and new ideas. This year's Forum (May 15-16, 2013) will focus on how governments and civil society can work together to create stronger, better and more efficient disaster prevention, preparedness and response policies in the EU and beyond. Decision-makers and civil protection experts will be discussing and brainstorming about disaster risk management, financing, response planning and coordination, solidarity and responsibility as well as prospects for the future. 2 persons from each Partner Country will be invited to participate (12 in total).

### **Task B3.1 Survey of Impact on National Legislations**

Survey of any changes to the regulatory frameworks, which can be attributed to the programme activities, will be undertaken in partner countries, primarily by consulting with stakeholders. This task will be implemented in March – April 2014.

## **2.5 Activity Area C: Institutional and Regulatory Strengthening (including Assistance to Government Environmental Emergency Projects)**

### **Task C1.2 Detailed Analysis of Existing Regulatory Framework**

The assessment of legal and regulatory frameworks of the Partner Countries in the field of civil protection and disaster management will be undertaken in the period March 2013 - June 2013. The analysis will result in a set of action-oriented draft recommendations on how to strengthen legal and regulatory frameworks of the Partner Countries and when possible align them with that of the EU.

### **Task C1.3 Recommendation for Strengthening Regulatory Framework**

Regional workshop will be organized to discuss draft recommendations for strengthening regulatory framework and to develop final recommendations, which will be then included in the Technical Working Paper "Detailed Analysis of the Legislative Frameworks within the Partner Countries". A workshop will be organized on July 24, 2013 in Georgia back-to-back to the "strengthening institutional framework" workshop. 2 participants per Partner Country will be invited to participate (12 in total).

### **Task C2.1 Detailed Analysis of Existing Institutional Framework**

The assessment of existing institutional frameworks of the Partner Countries in the field of civil protection and disaster management will be undertaken in the period March 2013 - June 2013. The analysis will result in a set of action-oriented draft recommendations on how to strengthen CP/DM institutional frameworks of the Partner Countries and when possible align them with that of the EU.

### **Task C2.2 Recommendation for Strengthening the Institutional Framework**

Regional workshop will be organized to discuss draft recommendations for strengthening institutional framework and to develop final recommendations, which will be then included in the Technical Working Paper "Analysis and Recommendations for Strengthening the Institutional Framework". A workshop will be organized on July 25, 2013 in Georgia back-to-back to the "strengthening regulatory/legal framework" workshop. 2 participants per Partner Country will be invited to participate (12 in total).

### **Task C2.3 Assistance to Government Environmental Emergency Projects**

#### **C2.3.1 Project Preparation Assistance (PPA)**

PPA is technical assistance provided by the PPRD East Programme focusing on man-made and industrial hazards, including environmental emergencies, activated when an official request from the relevant CP/DM authorities from the Partner Country is submitted. PPA results in developing "bankable" project proposal and in supporting concerned Partner Country in fund-raising by organizing donor-workshop. This activity will be implemented in the period April 2013-March 2014 if official requests are submitted. Requests for PPA can be accepted no later than April 30, 2013.

#### **C2.3.2 Co-participating in the Training Tailing Management Facility**

Based on the request of the Ukrainian Government, the German Environment Agency will start a national training programme in Ukraine on Tailing Management Facility in June/July 2013. Together with the Ukrainian participants, representatives of other 5 PPRD East Partner Countries will be permitted to participate at the first training planned for December 2013/January 2014. 2 participants from other 5 PPRD East Partner Countries will be invited to participate (10 in total). Since the TMF project will continue after the end of PPRD East Programme (June 2014), the condition to invite participants from 5 other PPRD East Partner Countries would be the commitment of these Partner Countries to delegate the same participants for the follow-up activities within the TMF project.



## **2.6 Activity Area D: Raising Awareness on Civil Protection, Disaster Management and Disaster Risk Reduction Issues**

### **Task D2.2 Develop Communication/Awareness Raising Strategy**

Draft Regional Communication Strategy will be submitted to approval to the EC in February 2013. When officially approved, this Task will be completed and Regional Communication Strategy will be translated into Russian and disseminated in Partner Countries.

### **Task D2.3 Implementation of Communication Strategy**

The implementation of the Regional Communication Strategy for the PPRD East Programme (January 2013 – June 2014) will be aligned along three key areas of intervention as described below.

#### **Key Area A - Developing cooperation at the regional and national level through the exchange of information**

##### **D2.3.1 Establishing the PPRD East Journalist Network**

Support the dialogue and increase cooperation at the regional and national levels between journalists of national media working/interested in CP, DM and DRR and PR specialists from civil protection/disaster management authorities in period March 2013 – May 2013 resulting in an established network of at least 24 journalists.

##### **D2.3.2 Utilization of the PPRD East Journalist Network**

Journalists will be invited to take part in most PPRD East events. Information on PPRD East activities and CP, DM and DRR topics will be published in national media in period June 2013 – June 2014.

##### **D2.3.3 Share experience on engaging non-governmental organizations in providing information to various vulnerable groups pre, during and after disasters**

Responding to the direct request received by the Ministry of Emergency Situations of Azerbaijan, a workshop will be organized in Baku, Azerbaijan in November 2013 to discuss, share experience of emergency rescue services and learn more on how to engage with non-governmental organizations in providing information to vulnerable population. 20 persons from Azerbaijan are expected to attend this workshop.

##### **D2.3.4 Developing the PPRD East guide for journalists covering emergency situations**

The main purposes of the PPRD East guide is to increase knowledge of journalists about modern methods of raising awareness among citizens on prevention from, preparedness for and response to disasters; to give practical advices how mass media should act before and during emergency situations. 200 copies of the bilingual PPRD East guide for journalists will be printed and disseminated; e-version of the guide will be available at the PPRD East Programme website and at the websites of Partner Countries' CP/DM authorities. This activity will be implemented in the period May-October 2013.

##### **D2.3.5 Finalization and endorsement of the PPRD East guide for journalists**

Regional training workshop will be organized for journalists in Chisinau, Moldova in October 2013 aiming to enhance their practical skills of covering emergency situations and ensure the effective interaction with the rescue services during emergencies. In addition, the PPRD East guide for journalists will be discussed,

finalized and endorsed. 3 persons from each Partner Country are expected to attend this workshop (18 in total).

#### **D2.3.6 Developing PPRD East Video Fund**

Selection of proper videos, including best documentaries, video clips and animation videos on key CP, DM and DRR issues (initially approximately 20), translation and production of subtitles (in English, Russian and 6 national languages) and dissemination via PPRD East web site. This activity will be implemented from April 2013 till April 2014.

#### **Key Area B - Implementation of information campaigns to increase the awareness of wide public on CP, DM and DRR issues and enhance their capacity for preventing and responding to emergency situations**

##### **D2.3.7 Realization of information campaigns on public awareness raising**

Information campaigns will be realized in Partner Countries during October-November 2013 with a special focus on the prevention and mitigation of risks of man-made and disasters caused by natural hazards among the wide public. Interviews of civil protection professionals will be broadcasted on national TV- and radio channels; information-education materials will be produced and disseminated.

##### **D2.3.8 Design, production and broadcasting of video/audio information messages**

Series of video/audio information messages will be developed in close cooperation with press-services of CP/DM authorities in Partner Countries in 6 national languages and non-commercially broadcasted in national electronic media in the period March-November 2013.

##### **D2.3.9 Design, production and dissemination of information and communication products (brochures, leaflets, posters)**

Partner Countries expressed their readiness to participate in development and dissemination of PPRD East's information and communication products among the target audiences on the national languages. Information and communication products will be distributed to the public through the press services of CP/DM authorities in Partner Countries at the national and local levels in period March-November 2013.

##### **D2.3.10 Develop an interactive quiz game**

A quiz game for 8-14 years old children is an interactive map with pictures on a screen showing the different types of hazards. The user is prompted for 5 minutes to determine all hazards. When you point to a specific type of a risk - there is a list of possible options for prevention, preparedness and response. After successful completion all tasks, you have the opportunity to share your result with friends in social network - the quiz game will be posted in popular social media "V kontakte" and Facebook - and to invite them to take the test. The quiz game will be developed in period March 2013 - June 2013 and when developed, an advertising message will be posted on social networks.

## **Key Area C - Keeping all stakeholder parties informed about the progress of the PPRD East Programme and achieved results**

### **D2.3.11 Improving the PPRD East web portal [www.euroeastcp.eu](http://www.euroeastcp.eu)**

Enhancing the layout and visual presentation of materials on the site, as well as adding new widgets such as a Facebook group, weather forecasts in the Partner Countries, etc. This activity will be implemented in the period February-May 2013.

### **D2.3.12 Announcing PPRD East related news, information and press releases**

News, information and press releases covering various events, expert materials and documents will be posted on the web portal of the PPRD East Programme ([www.euroeastcp.eu](http://www.euroeastcp.eu)) in order to disseminate information about the Programme outputs and results in the period January 2013 – June 2014.

### **D2.3.13 Development and information support of the PPRD East Programme page in the social media**

Establishing the PPRD East Facebook group, designing of the image on Timeline and logo of the PPRD East Facebook group will be undertaken in March 2013. Maintenance of the PPRD East Facebook group will be done in the period April 2013-April 2014.

### **D2.3.14 PPRD East Newsletter development, publishing and dissemination**

PPRD East Newsletters in the English and Russian languages highlighting the progress and results of the PPRD East Programme, will be developed, published and disseminated on a quarterly bases till June 2014.

### **D2.3.15 Holding a final press conference to present the results of the PPRD East Programme**

Back to back to the Third PPRD East SC meeting and the PPRD East Closing Conference, final press conference will be held in May 2014, venue TBD.

## **2.7 Activity Area E: Project Management**

### **National Advisory Groups**

With an aim to raise the Partner Countries' ownership of the programme and its activities and thus contribute to the sustainability of PPRD East results, the establishment of National Advisory Groups have been initiated. The main role of the National Advisory Groups is to provides guidance and support to the Programme, to oversee programme implementation in its own country from an "operational" perspective, to ensure that the developed workplans continue to reflect country priorities. The mandate of the Group is of consultative and advisory nature. 2 NAGs (in Armenia and in Azerbaijan) have been established in October and November 2012 respectively, while the other 4 will be established in the period January – March 2013. Second NAG meetings will be held in June 2013, third in October-November 2012 and fourth (and the last one) in March-April 2014.

### **Task E1.3 National Coordinators' meeting and Steering Committee meeting**

Second National Coordinators' meeting and the Second Steering Committee meeting will be organized back-to-back on February 20-21, 2013 in Brussels, Belgium. The Third National Coordinators' meeting will be organized in October/November/December 2013 back-to-back to some other PPRD East event (TBD). Third

Steering Committee meeting will be organized back-to-back to the PPRD East Closing Conference in May 2014, venue TBD.

### **Task E2.2 Progress Reporting**

Progress report No3 (July 2012 – December 2012) is under development. Progress reports No4 (January 2013 – June 2013), No5 (July 2013-December 2013) and No6 (January 2014-June 2014) will be developed and submitted in July 2013, January 2014 and June 2014 respectively.

### **Task E2.3 Final Report**

Final report will be developed in period April 2014-June 2014.

## **3 LIST OF EU AND INTERNATIONAL EVENTS (NOT EXHAUSTIVE)**

Global Platform for DRR Meeting, May 19-23, 2013

EU TARANIS 2013, June 27-29, 2013, Austria

TWIST, October 2013, Italy

EU PROMETHEUS 2014, December 2013 – May 2014, Greece

EU CoordEX 2014, April 2014, Finland