

Project title: Prevention, Preparedness and Response to natural and man-made in the ENPI East Region (PPRD East)				Project number: 2010/247628	Project period: 2010-2014
Countries: Armenia, Azerbaijan, Belarus, Georgia, Moldova, Ukraine				Development Phase	June 2011 – June 2012
Activity areas	Activities	Outputs	Time Frame	Verifiable Indicators	Expected participation <sup>1</sup> and/or inputs from the Partner Countries
A1.2	Collection and analysis of existing information, drafting and submission of the Technical Working paper “Analysis of Existing Hazard/Risk Assessment Policies”	Technical Working paper “Analysis of Existing Hazard/Risk Assessment Policies”	2 qtr 2012	Web catalogue with meta-information on existing projects, studies, formats	National Programme Coordinators (NPCs) – to ensure filling a questionnaire by the stakeholders in respective countries
A1.3	Preparing the Regional Hazard/Risk Assessment Policy based on the EU Risk Assessment Guidelines	Technical Working paper “Hazard/Risk Assessment Policy in the ENPI region”	2 qtr 2012	The regional policy is commented and validated by the Partner Countries	Comments on the Policy Draft; validation by the NPCs
	Subregional workshops on ways and means of implementation of the Regional Hazard/Risk Assessment Policy	Common understanding of implementation steps of the Policy	2 qtr 2012	The Policy is presented and discussed at the workshops with representation of all relevant stakeholders from the Partner Countries	Up to 10 risk management specialists per Partner Country representing whole range of the stakeholders; active participation in discussions
A2.1	Collection and analysis of existing	Technical Working paper “Review of Existing Information Systems”	1 qtr 2012	The Project Team has receiving one of the base inputs for elaboration of	Filling the questionnaire, providing of the required

<sup>1</sup> Recommendations of participants’ functions are purely indicative; more precise requirements for functions of the specialists to be invited to specific events will be described in the invitation letters.

	information, drafting and submission of the Technical Working paper “Review of Existing Information Systems”			the ERRA	information, comments on the Technical Working paper
A2.2	Collection and analysis of existing information, drafting and submission of the Technical Working paper “Needs Analysis for the Electronic Regional Risk Atlas”	Technical Working paper “Needs Analysis for the Electronic Regional Risk Atlas”	2 qtr 2011	Needs of the Partner Countries in terms of hazards/risks/information to be reflected in the ERRA are collected, analysed and sorted; basic tasks for development of the ERRA are formulated	Filling the questionnaire, providing of the required information, comments on the Technical Working paper
A2.2.1	Collection and analysis of existing information, preparing a web catalogue service – metainformation system for existing data in the Region; drafting and submission of the Technical Working paper “Review of Existing Maps and Related Data”	Web catalogue with metainformation system for existing data in the Region; Technical Working paper “Review of Existing Maps and Related Data”	3 qtr 2011 – 1 qtr 2012	Basic information and formats for start of development of the ERRA are received	Filling the questionnaire, providing of the required information, comments on the Technical Working paper
	Acquiring and basic transformation of the GIS layers for the Region	Necessary data acquired and processed into the format compatible with future risk assessment processes	3 qtr 2011 – 1 qtr 2012	Volumes and formats of the acquired data are sufficient to start developing the ERRA	Assistance in data acquisition

A2.2.2	Collection and analysis of existing information, drafting and submission of the Technical Working paper "Review of Existing Technological Possibilities"	Technical Working paper "Review of Existing Technological Possibilities"	1 qtr 2012	Technological possibilities of the Partner Country necessary for development of the ERRA are identified	Filling the questionnaire, providing of the required information, comments on the Technical Working paper
A2.3	Conceptual Design for the ERRA System	Technical Working Paper "Conceptual Design & Specification for the ERRA"	1 qtr 2012	The conceptual model of the ERRA core system will be described in Tender documentation	Cooperation during technical specification of the ERRA core system
A2.5	Detailed Design and Development of the ERRA	Functional ERRA core system will be created	3 qtr 2012	The functional system will be established and basic data layers will be presented	National Programme Coordinators (NPC) – cooperation during development
B 1.2	"EU CP Mechanism information days"	EU CP Mechanism days performed in each Partner Country, initial knowledge about the EU CP Mechanism transferred	4 qtr 2011-1 qtr 2012	Representatives of the main beneficiaries and stakeholders are aware of the EU CP Mechanism activities and opportunities; 24/7 contact points for the Mechanism are appointed in each country	Representatives of the main beneficiaries and stakeholders in each country – ca 30 persons per country
B 1.3	Development of Training Programme	Agenda for Basic Training Courses for international responders developed and validated by the Technical Consultant (DG ECHO)	2 qtr 2012	Programme agreed by the Technical Consultant (DG ECHO)	NPC – to start identifying participants
	Compilation of study materials for GIS/ERRA training	GIS/ERRA training materials	1 – 2 qtr 2012	GIS/ERRA training materials developed, translated and ready for use	
B 2.1	Participation in the UNECE Danube Delta Project	Selected participants attended the Project events	2 qtr 2012	Participants acquired knowledge and information about preparedness and response to chemical accidents	Belarus – 5 mid-range specialists on chemical safety (Ministry of Emergency Situations, Ministry of Natural Resources and Environment)

	Seveso II study tour and workshop	Selected participants attended the events	1 qtr 2012	Participants acquired relevant knowledge and information and became familiar with Seveso II requirements	2 mid-/high-range specialists on chemical safety from each Partner Country
	Needs-Driven Exchange of Experts programme	Partner Countries have an opportunity to obtain each other's and Member States' experience regarding their specific needs and problems through the Exchange of Experts programme	1-2 qtr 2012	The programme is introduced to the Partner Countries, procedures for application are clear and well understood, the first applications are received and processed	The programme is needs driven and open to all countries
	Test-session between the national emergency contact points and the MIC	The communication channels between the national emergency contact points and the MIC are established and working	2 qtr 2012	All parties (6 emergency contact points and the MIC) receive and respond to the test emergency messages in online regime	Partner Countries – to ensure sending their contact information to MIC (via PPRD East team) and to prepare English-speaking personnel to participate in the test sessions
C 1.2	Detailed Analysis of Existing Regulatory Framework	Information collected and analysed with the assistance of local legal experts	2 qtr 2012	Document gives baseline information about existing regulatory framework	1 person from each Partner Country (legal adviser to the main beneficiary); providing relevant background information to the Programme expert
	Regional workshop on regulatory framework	Results of the detailed assessment of the regulatory frameworks presented and discussed	2 qtr 2012	Draft Technical Working Paper "Detailed Analysis of Existing Legislative Frameworks"	1-2 persons from each Partner Country (legal adviser to the main beneficiary); active discussion and proposals for recommendations
	Finalization of the list of recommendations based on the results of the regional workshop	Recommendations presented to the Partner Countries	2 qtr 2012	Technical Working Paper "Detailed Analysis of Existing Legislative Frameworks" submitted	1 person from each Partner Country (legal adviser to the main beneficiary); feedback
C 1.3	Development of the preliminary list of recommendations on	Recommendations presented to the Partner Countries, their feedback is received	2 qtr 2012	Results and proposed recommendations presented to the Steering Committee	1 person from each Partner Country (legal adviser to the main beneficiary), NPCs;

	the improvement of the institutional frameworks of the Partner Countries				feedback on recommendations
	Participation of Partner Countries' representatives in the Civil Protection Forum in Brussels	High representatives of the Partner Countries attended the Civil Protection Forum	2 qtr 2012	PPRD East Programme presented at the Forum	1 high-range official (preferably Member of the Steering Committee) from each Partner Country; information materials of the civil protection system in a Partner Country and about its participation in the PPRD East Programme
C 2.3	Assistance to GEEP follow up in Kalush (Ukraine)	Implementation of the components of the Action Plan on "Capacity Building and Training on the Job and Learning Example for other PPRD-East Countries"	1 – 2 qtr 2012 periodically	Kalush Task Groups implement activities	Ukrainian Local and National Member of Task Groups from Ministry of Emergencies, Ministry of Environmental and Natural Resources and National Institutes
C 2.3	Assistance to GEEP start-up in Alaverdi (Armenia)	Action Plan on "Capacity Building and Training on the Job and Learning Example for other PPRD-East Countries" and its implementation conform Kalush approved approach	1-2 qtr 2012	Round Table on Alaverdi organised and action plan elaborated and agreed upon by the participants	Armenian National and Regional Specialists Ministry of Emergency Situations, Ministry of Nature Protection, Ministry of Transport
C 2.3	Preparatory GEEP Mission to Belarus	Feasibility of GEEP discussed, the hazardous site(s) selected and prioritized	1 -2 qtr 2012	Readiness to start with GEEP implementation	Belarusian Ministry for Emergency Situations and Ministry, Ministry of Natural Resources and Environmental Protection
D 2.1	Review of existing awareness raising activities	Initial document of the status-quo of awareness raising activities	3 qtr 2011	The documents provides general review of the awareness raising activities and serves as a starting point for further actions	Network of specialists working with awareness raising issues – at least 2 specialists per Partner Country; active providing of the relevant information to the

					Project Team
	Workshop on consolidation of review results and developing common approach to the communication strategy	An approach to the communication strategy is discussed and generally agreed by all Partner Countries; the aims, objectives and main ways and means of realisation of the strategy are set	4 qtr 2011	The final document of the workshop states common understanding of the future activities of this Activity Area; all Partner Countries are ready to contribute to realisation of the strategy	2 specialists working with awareness raising issues from each Partner Country; active participation in the workshop and in drafting of the communication strategy
	Developing of the mass media data base catalogue	Mass media database developed and stored	1 qtr 2012	The catalogue includes all potential PR partners, through whom the communication strategy will be realised	PR-specialists of the Partner Countries; inputs into the mass media database
	Inputs and updates of the webportal	Webportal is fully functional work tool for the Programme participants and information source for others	3 qtr 2011 – 2 qtr 2012	Information on the webportal <a href="http://www.euroeastcp.eu">www.euroeastcp.eu</a> duly updated	Network of specialists working with awareness raising issues; up-to-date information about activities in the field of civil protection and disaster management in each Partner Country
D 2.2	Workshop on elaboration of the regional communication strategy and action plan for its implementation	The prevention-aimed regional communication strategy is agreed upon and means and ways of its implementation (action plan= until the end of the 1 <sup>st</sup> phase of the Programme is drafted	1 qtr 2012	Commonly agreed strategy and action plan enable planning of national awareness raising strategies on the common basis; milestones and benchmarks of the action plan are set up until the end of the 1 <sup>st</sup> phase of the Programme	2 specialists working with awareness raising issues from each Partner Country; active participation in the workshop and in drafting of the action plan
	Issuing of the bilingual Programme newsletters	Bilingual quarterly newsletters informing about the Programme achievements	1– 2 qtr 2012	Adequate and updated information about the Programme progress	Network of specialists working with awareness raising issues; up-to-date information about activities in the field of civil protection and disaster management in each Partner Country

	Study tour and workshop on best practices of prevention work	Familiarisation with best practices of EU prevention activities; concept of communication materials aimed at prevention	2 qtr 2012	Development of the concept of the communication materials aimed at prevention to be issued in the framework of the Programme	2 specialists working with awareness raising and/or prevention issues from each Partner Country; active participation in the development of the concept of the communication materials aimed at prevention
	Participation at the NATO PFP exercise planning in Belarus 2012	Elaboration of a concept of work with media during the full scale exercise	1-2 qtr 2012	The Programme experts (key and local) are prepared for participation at the exercise	1 PR-specialist from each Partner Country; participation in the planning and conducting of the exercise with a view of elaboration of inputs for the TTX and FEX within the PPRD East Programme
E 2.2	Progress reporting	Progress Report No 2	2 qtr 2012	Progress Report approved by the Task Manager	NPC – validation of the information in the Progress report
	Steering Committee-2	Development phase reports and Implementation Phase plan approved by the Steering Committee	2 qtr 2012	Steering Committee approved progress of the Programme and set up further aims of the Implementation Phase	1 member of the Steering Committee from each Partner Country
	National Programme Coordinators' meeting-2	Further improvement of the work of NPCs	2 qtr 2012	NPCs agreed on concrete steps and activities of the Implementation Phase	NPC from each Partner Country

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Activity areas	Activities	2011						2012							
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
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	prevention work														
	Participation at the planning events of the NATO PfP exercise Georgia 2012														
E 2.2	Progress reporting														
	Progress reporting														
	Steering Committee-2														
	NPC meeting-2														

**Legend:**

	Activity completed in the reporting period
	Activity to be implemented during the next reporting period